

SHENLEY BROOK END & TATTENHOE PARISH COUNCIL

6 Wimborne Crescent
Westcroft District Centre
Milton Keynes
MK4 4DE



Dear Member

You are summonsed to a meeting of the Policy & Finance Committee to be held at the Parish Office, 6 Wimborne Crescent, Westcroft, on Monday 21 April 2008 at 7.15pm, at which the following business will be transacted.

By Order of the Parish Council

Chris Gallacher
Clerk to the Council
14 April 2008

This is a Public Meeting

AGENDA

1. To receive apologies and declarations of interest.
2. Public time. A short adjournment for members of the public to raise issues of concern.
3. To agree the minutes of the meeting on 19 November 2007, and to receive reports on any matters arising, which are not dealt with elsewhere on this Agenda.
4. To review statutory documents and recommend to full council any changes considered necessary to:
Standing Orders, Financial Regulations, Risk Assessment, Freedom of Information and Data Protection.
5. To review staff arrangements and consider proposals for recommendation to full council in respect of: part time youth workers, part time assistant, and replacement clerk.
6. To review processes and procedures for staff and recommend any possible actions to full council.