

Minutes

of the **Meeting of the Parish Council** held on 18 August 2008

Present: D Livingstone (Chair) E Cooper
C DeMyers-Robinson D Edmonds
K Perkins G Small
N Warden

Visitors: Mr G Dockree (prospective councillor)

Clerk: C Gallacher

	Action
<p>1. Apologies and declarations of Interest</p> <p>Apologies were received from J Nicholas, C Osler, I Stewart, K Thomas and C Williams</p> <p>There were no declarations of interest</p> <p>2. Public Time</p> <p>No Issues were raised.</p> <p>3. Minutes</p> <p>Minutes of the meetings on 28 July 2008 were agreed and signed as a true record. An amended version of the minutes of the meeting on 30 June 2008 was also approved.</p> <p>It was noted that MK Council has agreed to provide pedestrian warning signs on Barnsdale Drive, Westcroft.</p> <p>4. Reports</p> <p>The clerk's report was noted.</p> <p><u>Police</u></p> <p>The Police were not in attendance. D Edmonds gave an oral report on the liaison meeting which he attended on 13 August. This included staffing issues; additional officer resources being made available; operations on the parish area and crime figures.</p> <p><u>Ward Councillors</u></p> <p>G Small gave a brief report of his recent activities on matters of interest.</p>	

Planning & Environment Committee

Minutes of the meeting of 4 August 2008 were presented unsigned as a report and accepted. It was resolved to contract for the supply of water troughs, pipes and connections at Wimborne Crescent in the sum of £5,000.

Community Committee

Minutes of the meeting of 11 August 2008 were presented unsigned as a report and accepted.

5. New Office

The meeting noted the initial plans provided by architects but it was decided that council needs a separate fixed meeting room, similar to the existing provision, which could be made available to other organisations but would not impact on the community facility. This should be on the ground floor if possible for ease of access and security. It was agreed that the architects be asked to amend the layout to accommodate this. Difficulties in funding were also noted and it was resolved to proceed to submission of the planning application but the project would not be taken beyond this until funding had been secured. A project plan should be obtained from architects showing future development of the project.

6. Operational Plan

The working group had circulated notes and comments on development of Objective 3 of the Operational Plan (developing capacity). Discussion focused on the need to establish a relationship between the Plan and the budget, so that expenditure could be better forecast and more closely monitored over a period of two years or longer. Major spending could be identified by the creation of funding and finance streams which would incorporate core group recipients and projects. Although there was some concern at possible loss of flexibility, it was agreed that this represented the best way forward and the working group were asked to proceed with further investigation of this.

7. Finance

The monthly finance report was circulated and the meeting adjourned while members considered this. The retrospective approval list was approved and the finance report was then approved and signed by the Chairman and clerk.

It was resolved to authorise signature of cheques to make the following payments:

Inland revenue	paye/nics	2645.98	2221
M Aitkins	landscape contract	1361.05	2222
MKC	business rates	1178.00	2223
Mirus IT	IT support	293.75	2224
Pro-clean	office cleaning	78.00	2225
C Gallacher	expenses (mileage)	147.52	2226
C Gallacher	authorised purchases	97.37	2227
M Webber	authorised purchases	31.40	2228
D & I	window cleaning	32.31	2229

TVP	PCSO cost	945.15	2230
Willobrite	Land option 08/09	2000.00	2231
cash	petty cash	27.36	2232
8. Correspondence			
The correspondence list had been circulated for information and the meeting noted :			
An invitation from Age Concern to its AGM, which several members expressed interest in attending.			
10. Meeting dates			
Meeting dates were agreed/noted as:			
	Planning & Environment Committee	1 September 2008	
	Community Committee	8 September 2008	
	Policy & Finance Committee	14 September 2008	
	Parish Council	21 September 2008	
There being no further business, the Chair declared the meeting closed at 21h04			

SIGNED.....Chair