

## Minutes

of the **Meeting of the Parish Council** held on 23 November 2009

**Present:** D Livingstone (Chair) T Wylie  
J Nicholas C Williams  
D Edmonds C Osler  
K Perkins K Thomas  
C DeMyers-Robinson M. Walton  
N Leonards

**Visitors:** Cllr S Burke (MKC), Eric Cooper

**Clerk:** C. McMillan in the absence of the Clerk

	Action
<p><b>1. Apologies and declarations of Interest</b></p> <p>Apologies were received and accepted from I Stewart and G Small.</p> <p>There were no declarations of interest.</p> <p><b>2. Public Time</b></p> <p>No issues were raised</p> <p><b>3. Minutes</b></p> <p>Minutes of the meeting on 26 October 2009 were agreed and signed as true a record of the meeting.</p> <p>It was resolved that £2,000 be granted to Howe Park Neighbourhood Action Group to purchase litter bins. It was requested that CM inform N Warden, NAG Chair of the members' decision.</p> <p><b>4. Reports</b></p> <p>The Clerks report was noted.</p> <p>The Chairman told members that he had written to all Windmill Hill allotment holders informing them we had given them wrong information regarding bonfires. The letter confirmed that bonfires and cockerels are not permitted. It also informed them the committee are reviewing the terms and conditions.</p> <p>The Police were not in attendance.</p> <p><u>Planning &amp; Environment Committee</u></p>	<p>CMc</p>

<p>Minutes of the meeting of November 2<sup>nd</sup> 2009 were presented unsigned as a report and accepted.</p> <p>K Thomas showed the Planning &amp; Environment committee the revised plans for Westcroft Pavilion and asked members if they had any comments, as he has been asked to reply to Jill Dewick at MK Council who is consulting to get a pavilion that is acceptable and beneficial to residents by 30<sup>th</sup> November. Members were all in agreement that the revised plans were suitable.</p> <p>Friends of Shenley Brook End Park have applied for a grant to help fund the cost of tree planting at Whaddon Road. Milton Keynes Council are part funding the cost of 12 trees and require funds to plant a further 10 trees. The trees will be planted on 5<sup>th</sup> December as part of the Guinness Book of Records for the greatest number of trees planted in one hour. It was proposed that we grant £303 from the P &amp; E budget as the next Community Committee meeting will not be until the New Year. This proposal was agreed. CM to confirm the order to Milton Keynes Landscape.</p>	<p>KT</p> <p>CMc</p>
<p><u>Community Committee</u></p> <p>Minutes of the meeting of November 9th 2009 were presented unsigned as a report and accepted.</p> <p>C Williams confirmed he has passed the information regarding dog bins to D Livingstone. No further action has been taken with regard to Kilkenny House as CW/DL need to discuss further.</p> <p>It was confirmed that T Wylie will chair a working party who will review policies and terms and conditions for allotments with C Osler and C DeMyers-Robinson.</p> <p>Tattenhoe Youth Football Club – Following further discussions at the last meeting with C Pirie &amp; L Markham, members were satisfied the paperwork they requested was valid , therefore it was proposed to grant the funds for two sets of football kits and rainwear on the condition they were purchased by us from a catalogue provided by K. Perkins. Tattenhoe Youth FC to choose colour, sizes and badges etc., Members unanimously agreed to go forward with this.</p>	<p>CW/DL</p> <p>TW</p>
<p><u>Newsletter</u></p> <p>The editor confirmed the winter edition will be distributed week commencing 30<sup>th</sup> November 2009. Members agreed there are some excellent articles including the story competition with £40 prize money and that K Thomas had achieved excellent work again in producing the Newsletter.</p> <p><b>5. Whaddon Chase Green Infrastructure</b></p> <p>D Livingstone agreed to offer a form of support but not a financial commitment adding our endorsement as a parish council it is a worthwhile project giving opportunities to villages to bring ideas such as repairing medieval monuments, planting trees etc. We have a huge map showing all assets way back into medieval period which could encourage the public to look at this.</p> <p><b>6. Finance</b></p> <p>a) The report of expenditure against budget to end October was noted and approved.</p>	

J Nicholas gave members details of the budget/precept and a summary of receipts/payments informing members what we have spent so far and confirmed we need to put our budget together in December ready for the January 2010 parish council meeting in readiness for submission to Milton Keynes Council by early February 2010.

J Nicholas went through the fund in the various bank accounts and recommended that we sweep funds from Lloyds Bank into a deposit account to earn interest to enable best value for our deposits. D Livingstone asked members if the Chair, Vice Chair & locum Clerk could continue to investigate the best options and move money around on the council's behalf. It was agreed unanimously for this to be done.

D Livingstone informed members that along with J Nicholas they interviewed a candidate, Anne Wilson, to fill in as locum Clerk as authorised by the Committee. Anne has been offered and accepted the position on a part-time basis, three days per week. She has vast experience and will be a valuable asset to help produce the budgets for the next financial period as well as her knowledge in the capacity of locum clerk.

The Chairman thanked Jean Nicholas for all her tremendous effort, hard work and commitment she has given in relation to the parish finances.

b) The monthly finance report was circulated and the meeting adjourned while members considered this. The retrospective approval list was approved and the finance report was then approved and signed by the Chairman and Vice-Chairman. It was resolved to authorise the payments listed on the appendix to these minutes.

#### **7. Correspondence**

The correspondence list had been circulated for information and no issues were raised. The meeting noted:

It was unanimously decided to fund half of the cost of repairing the boiler at Shenley Brook End Village Hall in the sum of £275. It was also agreed to provide £100 for the Pensioner's Bingo at Christmas.

#### **8. Meeting dates**

Meeting dates were agreed/noted as:

Planning & Environment Committee	7 December 2009
Community Committee	11 January 2010
Parish Council	14 December 2009

There being no further business, the Chair declared the meeting closed at 21h05

SIGNED.....Chair