

Minutes

of the **Meeting of the Parish Council** held on 28 September 2009

Present: D Livingstone (Chair) C DeMyers-Robinson
D Edmonds C Osler
K Perkins I Stewart
K Thomas

Visitors: 3 Residents and S Burke (MK Council)

Clerk: C Gallacher

	Action
<p>1. Apologies and declarations of Interest</p> <p>Apologies were received and accepted from J Nicholas, G Small, C Williams and T Wylie. C Osler, I Stewart and C DeMyers-Robinson apologised for late arrival</p> <p>There were no declarations of interest.</p> <p>2. Public Time</p> <p>A resident raised issues at Tattenhoe allotment site where it is alleged that some tenants are keeping cockerels and there are problems with bonfire and noise. The clerk advised that he had visited the site on 25 September and action was being taken where cockerels were found. He had also visited on the same evening to deal with a complaint of a bonfire, as these are not permitted. The issue of noise from machinery was recognised as being difficult to obviate and any regulation passed would also be hard to enforce.</p> <p>3. Minutes</p> <p>Minutes of the meeting on 24 August 2009 were agreed and signed as true a record of the meeting.</p> <p>The meeting noted that training in the Power of Wellbeing has been arranged for Monday 23 November 2009 at 6.30pm, with the council meeting that evening following at 8.30pm.</p> <p>The chairman also advised that K Perkins had completed the analysis of the operational plan and this would be circulated to member for consideration at the October committee meetings and at full council that month.</p> <p>4. Reports</p>	

The clerk's report was noted.

The Police were not in attendance.

Ward Councillors

S Burke advised that a retrospective application for a HIMO (House in Multiple Occupation) in Kingsmead had been refused by development Control.

Planning & Environment Committee

Minutes of the meeting of 7 September 2009 were presented unsigned as a report and accepted.

Community Committee

Minutes of the meeting of 14 September 2009 were presented unsigned as a report and accepted.

Emerson Valley Community Centre

The clerk reported that a Fire Risk Assessment had been completed and the written report is now awaited. Some work will be required to the fire detection system but the assessor had advised that there was no requirement for an additional electronic lock for the main entrance.

Newsletter

The meeting noted that the editor and the clerk will be meeting distributors shortly to discuss some problems with delivery on the first issue. Generally, this had gone well, however, and the contract for delivery of the next issue would probably be placed with this organisation.

It was agreed that councillors' home addresses would not be shown in future issues and these would be removed from the website copy of the newsletter.

5. Co-option of a Councillor

This item was deferred to the next meeting as the candidate had unfortunately been detained on personal business and was unable to attend.

6. Bin Service Contract

The meeting noted an offer from contractors of a fixed price contract until 2012, but that a new contractor may be offering service shortly. It was agreed to wait until this new offer had been received but that preference would be given to the existing contractor, unless there was a major saving, as he has performed well for a number of years.

7. IDeA Working Together Questionnaire

This item was deferred to the October meeting but members were asked to complete the online version of the questionnaire and email this to the clerk, who will tabulate the responses.

8. Finance

- a) The report of expenditure against budget to end August was noted and approved.
- b) The monthly finance report was circulated and the meeting adjourned while members considered this. The retrospective approval list was approved and the finance report was then approved and signed by the Clerk and Chairman. It was resolved to authorise signature of cheques to make the payments listed on the appendix to these minutes.

9. Correspondence

The correspondence list had been circulated for information and no issues were raised. The meeting noted:

- Dates for STARS Forum meetings;
- Formation of the new Community Wellbeing Directorate at MK Council;
- A request for support in lobbying for changes to the Sustainable Communities Act
- A Policing seminar in London in December;

It was agreed that no action be taken on any of these.

10. Meeting dates

Meeting dates were agreed/noted as:

Planning & Environment Committee	5 October 2009
Community Committee	12 October 2009
Parish Council	26 October 2009

There being no further business, the Chair declared the meeting closed at 20h20.

SIGNED.....Chair

Appendix 1
to Parish
Council
Minutes of 24
August 2009

Monthly Finance Report

Revenue Account

Month Sep

period **Aug/Sep**

Reconciliation

28/08/09	cash at bank	36743.39
	uncleared cheques	<u>-4022.57</u>
	available funds	<u><u>32720.82</u></u>

Retrospective Approval

cheques signed since last meeting

	amt	vat	chq no
D Edmonds	Councillors Allowance (Replacement cheque)	130.70	0.00 2656
Thames Valley Police	Correction to payment voucher 196	18.00	0.00 2657
AQL	Website	11.50	1.50 2658
Anglian Water	Water rates Stoneleigh Allotments	47.69	0.00 2659
St Giles Church	Grant	1500.00	0.00 2660
cancelled	Sept Salary	<u>0.00</u>	0.00 2661-3
		<u><u>1707.89</u></u>	

Bank Transfers

MKC	office rates	1236.00	0.00
Orange PCS	mobile phones	75.90	9.90
Staples	office supplies	203.34	26.36
Arval (dd)	van fuel	48.16	6.28
BT	office phones	58.28	7.60
Bucks CC (SO)	pensions	2006.50	
Salaries (SO)	salaries	5564.89	
Crispin Rhodes	HR Consultancy	97.75	12.75
Southern Electric	Electric bill	1273.08	166.05
		<hr/>	
		<u>10563.90</u>	

New Payments

cheques to be signed

All Green Landscapes	landscape contract	2664.18	347.50	2664
All Green Landscapes	Allotment clearance W/Hill	1380.00	180.00	2665
All Green Landscapes	Strimming Stoneleigh allotments	138.00	18.00	2666
All Green Landscapes	Repairs water pipe Washfield	322.00	42.00	2667
Inland revenue	paye/nics	3041.45		2668
A H Contracts	bin servicing	1143.45	149.15	2669
	IT			
Mirus IT	support	287.50	37.50	2670
Pro-clean	office cleaning	78.00	0.00	2671
C Gallacher	expenses (mileage)	114.64		2672
C Gallacher	authorised purchases	263.59	16.82	2673
C Gallacher	reimbursement of paid salaries	1321.41		2674
Ordnance Survey	Topography	859.37	112.09	2675
	Court			
SBE School	hire	81.60	0.00	2676

Willowbrite	Rent	8774.03	0.00	2677
AQL	Webspace	69.00	9.00	2678
AQL	Webspace	69.00	9.00	2679
AQL	Mailbox	11.50	1.50	2680
City Print	Newsletter	2500.00	0.00	2681
PHS Group	Sanitary Waste	59.80	7.80	2682
SLCC	Training course - C.Gallacher	109.25	14.25	2683
Pear Technology	IT support	230.00	30.00	2684
D & I Window Cleaning	office cleaning	31.63	4.13	2685
Anglian Water	Water rates - mayer gardens	61.45	0.00	2686
Anglian Water	Water rates - Maybach Court	100.41	0.00	2687
MK Urban Parish Councils	Membership Fees renewals	£200.00	0.00	2688
Warks Air Ambulance	Grant	500.00		2689
Councillors	schedule	<u>1315.80</u>		2690- 2697
		<u><u>25727.06</u></u>		

**Forward
Position**

cash at bank	32720.82
lodgement	199633.50
retro chqs	-1707.89
bank transfers	-10563.90
payments	<u>-25727.06</u>
	<u><u>194355.47</u></u>