

Minutes of a meeting of the Parish Council held at the Parish Office, 6 Wimborne Crescent, Westcroft, on Monday 25th January 2010 at 7.15pm.

Present: Councillor D. Livingstone – Chairman
Cllr. Mrs DeMyers-Robinson
Councillor D. Edmonds
Councillor Mrs N. Leonards
Councillor Mrs J. Nicholas
Councillor K. Perkins
Councillor K. Thomas
Councillor Mrs M. Walton
Councillor C. Williams
Councillor L. Wylie

In attendance: Anne Wilson – Locum Clerk

1. Apologies

RESOLVED to receive apologies from Councillor C. Osler and Councillor G. Small.

2. Declarations of interest

RESOLVED that there were no declarations of any personal or prejudicial interest received.

3. Public time.

There were no items raised.

4. Minutes

RESOLVED to confirm the minutes of the meetings held on Monday 14th December 2009 and Monday 18th January 2010 and to receive reports on any matters arising, which were not included elsewhere on the agenda.

Cllr. Nicholas reported that a cheque for the NAG could not be raised as they have no bank account and that Tony Harris would liaise with the Parish Warden over the location of the new bins. The Parish Council would then purchase the bins up to a value of £300 using code budget 474.

Cllr. Thomas that he was trying to arrange a meeting with the Community News distributors following the notice last meeting that Cllr. Ms DeMyers-Robinson and Cllr. Livingstone did not have a copy through their doors.

5. Reports

RESOLVED that Members received and considered reports from:

- The Clerk – Cllr. Livingstone explained the issues with regard to NuSwift and the work that they have quoted for. They have stated that there is work that could be done on the building and the Locum Clerk is trying to establish whether the works are the Councils or the landlords' responsibility. With regard to the insurance claim on the allotment site it is felt that the accident occurred when MKC were the landlords and this is being established through Geoffrey Leavers.
- Police – no report available
- Ward Councillors

Cllr. Williams reported that he was currently attending a three day Power of Wellbeing training course. 100 residents of Furzton and Shenley Lodge had asked for a 20mph speed limit. Following a survey of potholes sent to residents 200-300 potholes have been reported. The Graffiti team was starting at Furzton and then moving on to Shenley Lodge. All the parties were discussing the next budget and Council tax rise which would be very small if not at all. He received many e mails each week. Councillor Jenni Ferrans had been on the TV speaking about the MK hockey stadium

Cllr. Williams continued by reporting that there is due to be a concert in The Bowl in the summer and already TVP and the traffic management team had met to discuss road closures and parking arrangements in the vicinity of the bowl. Lessons had been learnt and it was likely that there would be controlled parking zones throughout Shenley Lodge and Furzton. A resident parking system would need to be instigated too.

- Planning & Environment Committee

Cllr. Thomas reported that a very short planning meeting had taken place at the beginning of January. He said he would like to see the Committee doing more "Environment" than "Planning" at future meetings and encouraged Members to consider this.

He had met, together with Cllr. Livingstone, the Parish Warden and the Locum Clerk, Simon Rose the new landscape officer for our parish and was greatly encouraged by his enthusiasm and commitment to possible environmental projects in the parish that we could cooperate on. Simon was less than pleased with the lack of turn out at the bulb planting in Edison Square and had only had a marginally better response for tree planting in Shenley Brook End.

Cllr. Thomas continued by saying that perhaps a Green Gym could be set up in the parish to carry out environmental work or work in areas that may have been neglected in the parish to improve the areas. Simon was considering this idea.

Councillor Mrs Nicholas said that the HOWE-PARK NAG and local residents may be interested in community projects.

- Community Committee

Councillor Williams reported that the deferred meeting was only taking place following this meeting and therefore there was nothing to report.

- Newsletter

Councillor Thomas reminded members that the closing date for the editorial for the next edition of Community News had a closing date of 4th February. The first Kids Corner competition did not bring in the many entries hoped for but there was a worthy 8 year old winner. Cllr. Livingstone and Cllr. Thomas would be presenting the young boy with his prize, a £20 book token, at his school assembly in early February. Councillor Mrs Leonards said she felt that it would take time for the Kids Corner to get established in the Community News and she would happily continue to work on it. Councillor Mrs Nicholas would continue to do her gardening column too.

6. Finance

RESOLVED to accept and approve the

- review of expenditure for the year to date against budget
- monthly report and payments

FURTHER RESOLVED that the interest on the Bank or Ireland account would only be transferred when it reached the sum of £1 instead of the current system per 13p.

Members noted that the IT equipment software currently in use in the office had no spam filter on it and the Locum Clerk was trying to resolve this issue.

7. Allotments

RESOLVED that Members noted the the briefing note from Carole McMillan with regard to the allotments and were pleased to have this report at each meeting.

8. Milton Keynes Council Parish Partnership Fund 2010/2011

RESOLVED that Members would like to apply to the Parish Partnership Fund 2010/2011 for four external notice boards – one to replace the one at Furzton and one at Edison Square by the litter bin – and one internal community notice board. Funding will be directed towards projects that relate to MKC Priorities and up to 50% of the project cost would be available. The external notice boards need to be steel and vandal proof.

9. Proposal to Amend the Licensing Act 2003

RESOLVED that members noted that the Government proposes to simplify three things in the Licensing Act 2003: the revision of licensing statements; dealing with the death, incapacity or insolvency of the licence holder; and the notification of temporary event notices (TENs) where an event has to be cancelled or the venue moved. The proposal would allow police and licensing

authorities discretion to accept a TEN with a minimum of 3 working days.

10. Correspondence

RESOLVED that Members noted the list of correspondence circulated to Councillors.

11. Events/meeting dates

RESOLVED to note the following:

Planning & Environment Committee	1 st February 2010
Community Committee	8 th February 2010
Parish Council	22 th February 2010

Signed Date

Chairman

COUNCIL IN PRIVATE SESSION

PARISH COUNCIL MEETING

MONDAY 25TH JANUARY 2010

13. Personnel Issues

RESOLVED to confirm the Deputy Town Clerks Job Description circulated with the agenda the following amendments:

- Add the " Overall Purpose" of the post to the Job Description
- In no. 9 take out the words "Thomas Wood" and inserting "payroll provider"
- Adding the duty – "To keep the Health and Safety Manual up to date" given Mrs McMillan's qualification in health and safety
- In a couple of the duties remove the words "The post holder" and replace it with the word "To"
- Add a Job Specification for future reference

The Locum Clerk informed members that she had spoken to the SLCC about the CILCA application made by the Parish Clerk for Carole McMillan in June 2009. Due to the delay the Locum Clerk had had the CILCA completion date extended until December 2011. Carole was now registered for the Working With Your Council course which she would be undertaking before the CILCA which was felt to be a more beneficial route to take.

RESOLVED that members agreed with this action.

Signed Date

Chairman