

# SHENLEY BROOK END & TATTENHOE PARISH COUNCIL

6 Wimborne Crescent  
Westcroft District Centre  
Milton Keynes  
MK4 4DE



Minutes of Council Meeting  
Monday 26<sup>th</sup> July 2010

**Present:** Cllrs D Livingstone, D Edmonds, N Leonards, J Nicholas, C Osler, C De Myers  
Robinson, K Thomas, M Walton, N Warden and T Wylie

**In Attendance:** L Carter (Acting Proper Officer),  
1 Member of the Public

The Chair asked that Council approve a change in the order of proceedings to take item 6 (Selection process of new Clerk) as the final item under an Exclusion of the Press & Public - **AGREED**

1 **Apologies**

Apologies were received and accepted from Cllrs G Small, I Stewart, and C Williams

2 **Declarations of Interest**

No declarations were made

3 **Questions from the Public**

No questions were raised

4 **Minutes**

The minutes of the Council Meeting held on 28<sup>th</sup> June were received. Cllr Leonards asked that her attendance at that meeting be recorded.

**AGREED: With the amendment to show Cllr Leonards' attendance, to accept the minutes as a true record of the meetings held on 28<sup>th</sup> June 2010**

The minutes of the Policy & Finance Committee held on 1st July were received and Members considered the recommendations contained therein.

**AGREED: to accept the minutes as a true record of the meeting held on 1<sup>st</sup> July 2010 as a correct record and to accept the recommendations contained therein, namely:**

- i) **that the review of the effectiveness of internal audit be approved, (**
- ii) **that the terms of reference for the internal auditor be approved,**
- iii) **that the council seeks expressions of interest from alternative providers of audit services in order to appoint new internal auditors for 2010/11.**

5 **Reports**

Planning & Environment Committee

Cllr Thomas reported that the Licensing for Emerson Valley Rugby Club Pavilion had been confirmed. The use was restricted to members, hours curtailed, no off sales and the Club would enforce a 'quiet departure' policy. He felt that a good result had been achieved. He had responded to an e-mail from a local resident who had, somewhat belatedly, seen the licensing notice from MKC and was concerned about the Parish's response.

Cllr Thomas also advised that the committee had agreed that there would be no increase in allotment rents for 2010 but that tenants would be advised that the proposed increase from 2011 would be from 20p per sq meter to 25p per square metre.

### **Report noted**

#### Community Committee

The minutes had been circulated, but Cllr De Myers Robinson brought the grants to Members' attention.

Watling Valley Ecumenical Partnership had attended and been awarded £150 for funding for a holiday club. The location was not within parish but a significant number of children from within the parish were attending.

MK Mediation Service had attended and been awarded £700.00

Tattenhoe FC had asked for a grant for kit and it was agreed that the Parish Council would investigate the cost of shirts from the usual supplier.

Tattenhoe Tots had returned the unused funds to the parish.

Cllr De Myers Robinson advised that the committee had received a quotation for noticeboards and understood that the parish was to meet 50% of the costs with the balance being sought from the Parish Partnership Fund but, as they were unsure of the proposed locations, no further action was taken at the present time.

### **Report noted**

6

### **Allotments**

#### Terms & Conditions

Copies had been circulated of two versions of the Terms & Conditions. One was a 'user friendly' pamphlet style based on that used by Wisbech Town Council, while the other had been produced by the Allotment Working Group. Members were asked for their preferences and most acknowledged that the 'extended' version was desirable to avoid any future legal difficulties, but that a shorter simplified version would also be helpful. The document also required paragraphs about the recovery of costs when tenancies are terminated and plots require works to render them useful again, and a dispute procedure.

A redrafting group was set up (Cllrs Wylie, Warden & De Myers Robinson) and asked to bring a revised version of both documents to the next meeting of the Parish Council in order that the solicitors could check it out before issuing it with the rental letters at the end of September.

**AGREED: To ask the redrafting group to bring forward a recommended version of the Allotment Terms & Conditions to the next meeting of the Parish Council.**

#### Boundary Issues

An issue had arisen with a tenant who was cultivating land originally making up one of the ridings, thereby extending his allotment illegally.

**It was AGREED unanimously that the breach of condition required a solicitor's letter allowing him 28 days to return the land to its original condition or his tenancy would be terminated.**

#### Allotment Issues

A tenant at Barleycroft had installed an irrigation system running off the Council water supply which was in breach of his tenancy agreement

**AGREED that he should be given a letter to cease within 7 days or his tenancy would be terminated.**

### Beekeeping

A request had been received from a tenant at Meyer Gardens for permission to keep bees. The other tenants had been consulted and a number of objections received. Members were asked to confirm that, where objections from other tenants were received, permission for beekeeping would not be granted.

**AGREED: that, where objections from other tenants were received, beekeeping on allotment sites would not be permitted.**

The Council's solicitor had also confirmed that the Council was within its rights to terminate the tenancy of the two tenants, previously discussed, who had broken the terms of their tenancy agreement.

### **Report noted**

#### **7 Finance**

Members received a monthly report and list of payments for approval. Cllr Nicholas advised that she had cancelled the payments to the pension fund as an overpayment had previously occurred and that payments would resume when the credit had been used. All retrospective approvals were given and there were no questions from Members.

### **Report noted**

#### **8 Correspondence**

A list had been circulated to members and there were no further comments or questions.

#### **9. Meeting Dates**

Members agreed and noted the meeting dates for committees:

**Planning & Environment Committee 2nd August 2010**

**Community Committee 9th August 2010**

**Parish Council 23rd August 2010**